

# UNEMPLOYMENT INSURANCE LAW NOTICE TO EMPLOYEES

**You have the right to** unemployment benefits if you lose your job or your work hours are substantially reduced through no fault of your own. You may file your claim for Unemployment Insurance Benefits by calling Hawaii Tele-Claim at 643-5555 (from anywhere in Hawaii) or 1-877-215-5793 (toll free outside of Hawaii). TDD relay service is available for hearing impaired customers.

**The Hawaii Tele-Claim hours of operation are:**

Sunday through Thursday: 6:30 a.m. - 12:00 midnight

Friday: 6:30 a.m. - 4:30 p.m. (If Friday is a state holiday, then Thursday's hours will be from 6:30 a.m. - 4:30 p.m.)

**Important Information:**

- When you call Hawaii Tele-Claim, you must provide your social security number.
- If you are not a U.S. citizen, you should have your alien registration number available.
- You will need to provide information for all of your employers in the past 18 months, such as the employer's name, address, zip code, phone number, date of employment, and reason for separation. Ex-military servicepersons should have their DD 214 (member 4) available. Former federal employees should have their Standard Form 8, Standard Form 50, or pay stubs available.
- File your claim promptly. Your claim will begin only from the week that you file with the Unemployment Insurance offices.

**Unemployment Insurance Offices:**

Honolulu Claims Office:	586-8970 or 586-8971	Kaneohe Claims Office:	233-3677
Kona Claims Office:	322-4822	Kauai Claims Office:	274-3043
Waipahu Claims Office:	675-0030	Maui Claims Office:	984-8400
Hilo Claims Office:	974-4086	Molokai Claims Office:	553-1750

**For assistance in finding a job, contact one of the following One-Stop Center Offices:**

Oahu:	Oahu WorkLinks: Dillingham Plaza: 843-0733 Makalapa Comm. Center (Aiea): 488-5630 Honolulu Office: 586-8700 Waialua Shopping Center: 637-6508 Kaneohe Office: 233-3700 Waianae Neighborhood Comm. Center: 696-7067 Kapolei Resource Center: 692-7630 Waipahu Civic Center: 675-0010
Hawaii:	Big Island Workplace Connection Offices: Hilo: 981-2860, Kona: 327-4770
Maui:	WorkSource Maui: Wailuku: 984-2091, Molokai: 553-1755
Kauai:	WorkWise!: 274-3056

**This notice provides general background information on Hawaii Unemployment Insurance laws and is not intended to serve as a substitute for legal counsel. For specific legal advice on individual situations, please consult an attorney.**

**Dwight Takamine, Director  
Department of Labor and Industrial Relations**

**\*You may satisfy Hawaii labor Laws' posting requirements by posting our official labor law poster. For more information:**  
<http://hawaii.gov/labor/official-labor-law-poster>